

REPUBLIC OF LEBANON
MINISTRY OF SOCIAL AFFAIRS
Vacancy Announcement

Public Health Officer

Terms of Reference

Summary

Title	Public Health Officer
Purpose	Support the Ministry of Social Affairs in the Health related emergency response at the central level
Location (s)	MoSA – Beirut with frequent travel to the field
Duration	12 months
Start Date	As soon as possible
Reporting to	Project Manager of Emergency Response Unit

Background

Lebanon is currently facing one of the most dangerous crises in its modern history, resulting from the massive influx of more than 1.5 million Syrians into its territory, the majority being women and children. They live in difficult conditions and are distributed among the poorest Lebanese regions, rendering them and their hosting communities more vulnerable.

The Government of Lebanon in collaboration with the United Nations, has developed the Lebanon Crisis Response Plan 2015-2016 which addresses three key priorities:

- 1) Ensure humanitarian assistance and protection for the most vulnerable among the displaced from Syria and the poorest Lebanese
- 2) Strengthen the capacity of national and local service delivery systems to expand access to and quality of basic public services
- 3) Reinforce Lebanon's economic, social, environmental, and institutional stability – emphasizing opportunities for vulnerable youth to counter the risk of radicalization. Its strategic direction was welcomed by the international support group to Lebanon at the Berlin conference on the Syria refugee situation, in October 2014.

In this respect, and in commitment to its leading role in fulfilling these priorities, the Ministry of Social Affairs has signed a collaboration program with UNICEF under the title “Building Resilience & Development Program” which has become MoSA's National Plan for Safeguarding Children and Women in Lebanon.

The Plan aims to provide the possible and best protection services to girls, boys, women and service providers in the fields of child protection, GBV and health. It also aims at supporting the Ministry in better structuring the child and women protection sectors both on the local and national levels to build the capacity of national protection systems.

Justification

The Ministry of Social Affairs will contract the services of a Public Health Officer to work under the supervision of the Project Manager in the Emergency Response Unit in close collaboration with SDC Department at the MoSA.

Responsibilities

- Design, implement, and evaluate health service delivery systems to improve the health of targeted populations.
- Establish and maintain liaison with medical treatment facility and local public health agencies social service agencies, public safety workers to ensure an integrated public health program.
- Identify required facilities and resources. Prepare regulations and operating instructions, acquire technical bulletins, and present training to support government public health.
- Serve as technical advisor and evaluate public health education programs dealing with topics such as preventable diseases, injuries, nutrition, food service sanitation, water supply safety, sewage and waste disposal, insect control, and immunizations and recommend change in policies and procedures, including effectiveness and compliance with standards.
- Provide guidance and support for clinicians, particularly in primary care settings, to play a more effective role in preventative healthcare.
- Initiate, direct, and conduct preventive medicine and communicable disease control programs.
- Notify the MoSA team about trends or outbreaks that may affect the local and displaced populations. Directs and conducts epidemiological investigations of communicable diseases and food borne disease outbreaks, and makes recommendations.
- Maintain close liaison with other agencies, mainly the Ministry of Public Health and UN agencies, to develop procedures for prompt identification, investigation, evaluation, and reporting of occupational illnesses.
- Deliver presentations to lay or professional audiences.
- Design or use surveillance tools, such as screening, lab reports, and vital records, to identify health risks and disease trends and advise on interventions.
- Identify groups at risk for specific preventable diseases or injuries.
- Perform epidemiological investigations of acute and chronic diseases.
- Prepare preventive health reports including problem descriptions, analyses, alternative solutions, and recommendations.
- Provide information about potential health hazards and possible interventions to the media, the public, other health care professionals, or local, state, and federal health authorities.
- Coordinate with the relevant departments at the MoPH to ensure that the emergency efforts comply with national standards and policies.
- Coordinate with local and international NGOs and liaise with the SDC Department at MoSA for eventual health interventions at SDC level.
- Coordinate with the relevant UNICEF staff regarding the health aspect of the MOSA National Plan regarding planning and implementation and liaise with the SDC department at MOSA.
- Support the MoSA SDC Department to supervise and coordinate the work of physicians, nurses, statisticians, or other professional staff members at the SDCs.
- Work with International Public Health Experts brought in to support the emergency
- Represent MOSA in central level health coordination such as MOPH Steering Committee, Central Health Working Group and Health Core Group.

Expected background and experience

- Master Degree in fields related to public or community health, epidemiology, communicable disease, or occupational health or physician with the required 5 years relevant experience;
- Minimum five years of relevant job experience in a public health field

- Knowledge is mandatory of basic epidemiology, microbiology, food technology and hygiene, communicable diseases, and occupational health.
- Experience in community mobilization and networking
- NGO experience, preferably in emergency work
- Ability to speak, read and write Arabic & English (native Arabic speaker). French is an asset

Competencies

- Excellent interpersonal skills
- Ability to facilitate group work and lead meetings
- Good communication and organizational skills
- Commitment to the values, vision and mission of MoSA
- Good computer skills (PowerPoint, Word, Excel...)
- Self-motivated and good team spirit

To apply for this position, kindly send your resume with a cover letter to the following address, by Friday May 1, 2015: **hr.mosa@outlook.com**.

The email subject should be the position title.